

Green Tech High Charter School
Board Meeting Minutes
Thursday, October 19, 2023

Present: Matthew Toporowski, Board Chair, Dona Bulluck, Barry D. Walston (Virtual), Marie Allen-Campbell, Pamela Williams (Virtual)

GTH Staff: Jaymes White, Brian Rodriguez, Tanya Ford, Kelly Sweeney, Cedria Hood, Josette Williams (PTO), Olivan Owens (Student)

Guests: Tony Kelly, Alex Varghese, Vanessa Owens, Jayvan Owens (PTO), John Tafilowski (Auditor)

The meeting was called to order at 5:36 pm, by the Board Chair, Matthew Toporowski.

Public Comment: None

Motion

Pamela Williams moved that the Board Meeting, Minutes of July 24, 2023, both Special Meeting and Executive Session be approved. Marie Allen-Campbell seconded the motion. The motion was carried unanimously.

Pamela Williams moved that the Board Minutes of September 2, 2023, both Public Session and Executive Session be approved. Marie Allen-Campbell seconded the motion. The motion was carried unanimously.

Pamela Williams moved that the Board Minutes of September 28, 2023, be approved. Marie Allen-Campbell seconded the motion. The motion was carried unanimously.

Dona Bulluck moved that Article V, paragraph A, be amended to read: Board Meetings shall be held at the Corporation's principal office or at any other reasonable convenient place as designated. **Notice to the public shall state that the public may attend, either physically or via video conferencing if being utilized, and regularly schedule or special meeting of the board.** Marie Allen-Campbell seconded the motion. The motion was carried unanimously.

Barry Walston moved that Article V, paragraph A, be amended to add subdivision 1. to state that: **Any member of the public who wishes to make public comments shall notify the board in writing at frontdesk@greentechhigh.org or by calling (518) 694-3400 indicating their desire to comment at the upcoming board meeting within 48 hours of the meeting.** Pamela Williams seconded the motion. The motion was carried unanimously.

Dona Bulluck moved that Article V, Paragraph A, be amended to add subdivision 2. to state: **Pursuant to §103-A (2) of the Public Officers Law, the Green Tech Charter School Board of Trustees shall permit board members to attend board and committee meetings via videoconferencing when the minimum number of board members required for a quorum, are gathered together at the physical meeting location where the public may attend. Article V, Paragraph A, subdivision 1 shall remain in effect until such as §103-A (2) of the Public Officers Law is repealed.** Marie Allen-Campbell seconded the motion. The motion was carried unanimously.

Dona Bulluck moved that Article V, Paragraph A, be amended to add subdivision 3 to state: **The Green Tech Board defines the term “extraordinary circumstances as discussed in §103-A (2) (c) of the Public Officers Law as a caregiver, unexpected work-related travel, illness or health related situations, other unexpected circumstances determined as they occur.** Barry Walston seconded the motion. The motion was carried unanimously.

Dona Bulluck moved that Article V, Paragraph G of the By-Laws be rescinded. Marie Allen-Campbell seconded the motion. The motion was carried unanimously.

Barry Walston moved to accept the resignation of Isaiah James from the Board of Trustees, effective October 18, 2023, be accepted. Dona Bulluck seconded the motion. The motion was carried unanimously.

Pamela Williams moved to accept the resignation of Sierra Sangetti-Daniels from the Board of Trustees, effective October 16, 2023. Barry Walston seconded the motion. The motion was carried unanimously.

Maria Allen-Campbell moved that Green Tech move forward with the credit card application for the Bank of Green County as advised by our Auditors, for security purposes. Barry Walston seconded the motion. The motion was carried unanimously.

Finance Report – was reviewed by the Board (attachment on file)
The board reviewed the financials and had no questions for Kelly Sweeney.

Principal’s Report –submitted by Jaymes White, presented and reviewed by the Board (attachment on file)

- Our current enrollment is 409 students. We are still going through our waitlist to help fill seats. We had a portion of no shows, where parents decided to keep their student in their current school or opted for another school along with some outstanding transfers that have been removed from our roster.
- We had a successful administration of the PSAT on 10/11/2023. Open house was held on 9/22/2023 and was very successful. We are in full swing and students are showing progress.
- Community Event/Partnerships- YMCA hosted the first successful teen night of the year.
- We submitted to CSI our request to have our hours adjusted to allow students to end classes at 3pm instead of 4pm and 4:20pm

The board members asked that moving forward they are informed of any desired changes.

Associate Principal’s Report: -submitted by Dr. Teresa Haig, presented and reviewed by the Board (attachment on file).

Data Statistics Report: presented and reviewed by the Board (attachment on file).

Middle School Assistant Principal’s Report:-submitted by Dr. Kimberly Davis, presented and reviewed by the Board (attachment on file).

Director of Student Services Report: presented and reviewed by the Board (attachment on file).

Family Intervention Specialist Report: presented and reviewed by the Board (attachment on file).

Operations Report: - presented and reviewed by the Board (attachment on file).

New Business

None

Executive Session

None

Motion: With no further business to discuss, Marie Allen-Campbell moved to adjourn the meeting. The motion was seconded by Dona Bulluck. The motion was carried unanimously.

Adjournment

Our Board Chair, Matthew Toporowski adjourned the meeting at 7:27 pm.

Respectfully Submitted,

By Tanya Ford-Otieno, Board Assistant